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MINUTES OF
SPECIAL MEETING OF SUGGESTION AWARDS COMMITTEE

MONDAY, 17 JUNE 1957

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On Monday, 17 June 1957 at 11:00 A.M. in Room 2601 Curie Hall [REDACTED] chaired the Special Meeting of the CIA Suggestion Awards Committee to consider three Special Suggestions Nos. 1376, 1847, and 1937.

The following were present:

Members

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(DD/P)
(DD/P)
(DD/I)
(DD/S)
(DD/S)
(DD/S)

(Personnel)
(Mgt/S)
(DD/P)

(SAS)

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[REDACTED] stated that Mr. Hulick sent word to the Committee that the Office of DD/P agrees with the amount of the awards for tangible savings but does not concur in the proposed amount of the award for intangible benefits. [REDACTED]

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[REDACTED] had agreed that it should not exceed \$5,000.

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[REDACTED] asked if the \$5,000 recommended by DD/P would be divided in the same manner the Staff Study recommends division of the \$10,000 and was informed that was the understood intention. (The mentioned Staff Study was presented to the Committee on 6 June 1957 for review before this Special Meeting. A copy of that Staff Study is filed with the official minutes.)

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Discus-
sion

██████████ discussed advisability of attaching the ██████████ letter to the Staff Study. The Chairman explained the need therefor.

██████████ inquired if the resulting procedure substantially altered the suggestions. ██████████ explained in detail that it did not.

██████████ asked if gains could have developed normally. ██████████ aid possibly, but the fact is, the suggestions spearheaded the efforts.

██████████ agreed citing reference in the Staff Study's Tab D to savings and dependence upon the suggestions. He also read to the Committee the portion from ██████████ memorandum stating that the system was questioned in the Spring of 1954 as wasteful and a duplication, but that nothing was done to alter the procedure up to the date the first suggestion arrived in October 1954. ██████████ evaluation was also read to the Committee.

██████████ cited the monetary return and improved efficiency realized from the new procedure during the ██████████

Real
Contri-
bution

██████████ stated from the chair that the first problem to be settled was -- Was there a real contribution to improvement of Agency operations?

██████████ said yes absolutely--exceptional benefits of general application.

██████████ said she agreed there was a contribution.

██████████ stated he was anxious to know if the suggestions were outside the duties of the suggester with the GS-14 grade.

██████████ said that was checked and it was outside his duties.

██████████ agreed he considered the suggestion outside the suggester's job responsibilities.

██████████ agreed the GS-14 suggester is eligible and did make a contribution.

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[REDACTED] agreed that a contribution was made, but the amount of the award is too high.

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Distribution
of Awards

[REDACTED] stated the Committee must next consider the distribution of the award in question.

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[REDACTED] said he would consider the second suggestion (#1847) to be twice as important as the first (#1376) even though the second grew out of the first.

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[REDACTED] questioned the award calculations—he maintained twice as much was too high.

The Committee discussed the award calculations and agreed that the two suggestions (#1376 and #1847) are on an equal par because of circumstances. The Committee agreed that the split of the major award should be $\frac{1}{4}$, $\frac{1}{4}$ and $\frac{1}{2}$ (i.e. the two suggesters of #1376 each receiving $\frac{1}{4}$ the award and the suggester of #1847 the remaining half), the other suggestion (#1937) being a separate entity to be considered later.

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Collaboration
of Suggesters

[REDACTED] questioned collaboration of suggester and officers or other suggesters.

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[REDACTED] (one suggester of #1376) spoke to him many times and never mentioned collaboration with [REDACTED] (suggester of #1847).

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[REDACTED] agreed there appeared to be no collaboration but that the second suggestion got stimulus from the first suggestion.

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[REDACTED] favored division of award as discussed.

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Amount of
Award

[REDACTED] asked for consideration of the amount of the award.

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[REDACTED] recommended \$10,000.

[REDACTED] disagreed.

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[REDACTED] recommended \$5,000.

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[REDACTED] agreed with the tangible savings calculation, but objects to the intangible benefit estimates.

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[REDACTED] explained the \$10,000 estimate.

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[REDACTED] stated that regardless of research

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and findings the Committee has an official limit from

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[REDACTED] for \$5,000 which must be considered. He asked

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if the Committee wished to go under that recommended amount or protest [REDACTED] suggestion.

[REDACTED] asked how the Committee arrived at the exact figure of \$10,000.

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[REDACTED] then detailed the savings from the 9,300 eliminated reports in entire IAC community and further explaining that, "We found it 'Exceptional-General' as listed on the Civil Service Guide Chart with a minimum award of \$1500 and a maximum of \$25,000. We made it \$10,000 instead of more because of the assistance of the 8 officers implementing the suggestions. By 'we' is meant [REDACTED]"

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[REDACTED] said the Committee has heard persuasive argument for the \$10,000 award and asked the argument for \$5,000.

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[REDACTED] said he did not know all of Mr.

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[REDACTED] reasons. Mr. Hulick [REDACTED] that \$5,000 was decided upon, and that [REDACTED] were also at that meeting.

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[REDACTED] if he agreed with Mr.

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[REDACTED] did he did.

Motion

[REDACTED] moved that the Committee adopt the recommendations and evaluations cited in the staff study.

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Second

[REDACTED] seconded saying that he had originally thought of voting for a smaller award, but the discussion recalled the big backlogs that existed in the Office of Communications for years. There was a problem which frequently necessitated handcarrying of teletype tapes. He said originally he felt this suggestion was a small contribution to a very large problem, but now he believes from the testimony that it was a tremendous contribution.

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Honor Awards Board

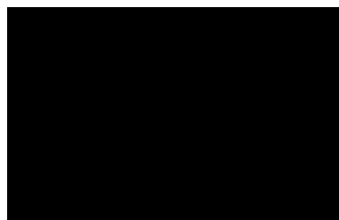
[REDACTED] stated that before the vote the Committee must remember it is not considering the 8 implementing officers as they will be considered by the Honor Awards Board.

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Vote Vote on recommendations for the \$10,000 plus
\$775 award:

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- for
- for
- for
- for
- against
- against

Since a unanimous vote is necessary the motion is defeated.

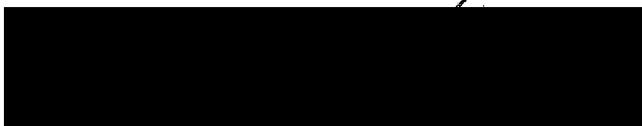
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██████████ advised the Committee that arrangements would be made for a Subcommittee of the Suggestion Awards Committee to meet with ██████████ to present the case in detail as the Committee had heard it, and to ask ██████████ to reconsider the DD/P award limitation. Another meeting of the Committee will be called as soon thereafter as possible.

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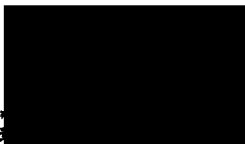
The meeting adjourned at 4:00 P.M.



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Executive Secretary
Suggestion Awards Committee

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Chairman ██████████ Suggestion Awards Committee

11 July 57

Date